



Clementi Primary School

8 Clementi Avenue 3 Singapore 129903 Tel: 67797449 Fax: 67732898 Email: admin_clementi_ps@moe.edu.sg

15 November 2017

CTP/2017/P/VP/108

Dear Parent / Guardian,

1. Principal's Note

I would like to thank the parents who attended the *In-Conversation with Principal* sessions on 1 and 3 November 2017. During the session, I shared the school's initiatives to provide a student-centric education for Clementians in 2017, as well as refinements that parents can expect in 2018. For parents who did not attend the session, you may wish to refer to the presentation slides at our school website, <https://clementipri.moe.edu.sg/downloads/all-levels>

2. 2018 School Hours

In response to parents' feedback and after extensive discussions with teachers, the school hours for 2018 will be as follows:

| | |
|---|-------------------------------|
| Monday, Wednesday, Thursday and Friday: | 7.30 am to 1.30 p.m. |
| Tuesday: | 7.30 a.m. to 1.45 p.m. |

School hours will remain the same throughout the year, with Co-curricular Activities (CCA) being held over four terms instead of the current three terms. CCAs, which will still be held on Tuesday mornings, will be reduced from 2 hours to 1 hour and 45 minutes. We hope that keeping the same school hours throughout the year will facilitate your logistical arrangements. The removal of the long day will also give our teachers an additional day per week to conduct after-school programmes for Clementians.

3. Use of Google Classroom in 2018

In 2018, we are excited to share with you that we will be embarking on an e-learning platform called Google Classroom, a product in G Suite for Education. It has a free suite of tools such as Gmail, Calendar, Drive, Docs, Forms, Slides, Sheets, etc. Every Clementian will be given an email account to facilitate communication and collaboration among Clementians and teachers. With Google Classroom, teachers will be able to harness cloud technology to create, distribute and grade assignments and provide feedback to Clementians more efficiently.

4. Traffic Situation outside Clementi Cascadia

With the completion of the new flats next to the school at Clementi Cascadia, the school has actively engaged LTA and HDB to discuss the issue of road safety for Clementians who cross the HDB car park entrance daily to reach the school. LTA and HDB acknowledged the school's concerns and will be

exploring various measures to enhance the safety of pedestrians at that access point. A separate traffic advisory will be issued to parents when school reopens. At the same time, we seek your help to continually remind Clementians to obey traffic rules and observe road safety at all times.

5. School Uniform in 2018

We would like to reiterate that the attire and appearance of Clementians is important not only for their personal grooming, but it is also a reflection of their character and school pride. Having observed our Clementians' attire in 2017 and taking into account their different needs, we will be implementing the following rules regarding school uniform in 2018.

Do note that the school uniform refers to boy's bermuda shorts or girl's skirt with polo T- shirt, as illustrated in the student handbook.

| P1-P2 | P3-P6 |
|--|--|
| <p><u>Monday</u> Wear school uniform to school for morning flag-raising. Bring PE attire to school if child has Physical Education (PE) or Health Education (HE) lessons.</p> <p>(Teachers will guide Clementians to change into PE attire during recess if PE/HE is after recess, or change during PE/HE lessons if lessons are before recess. PE lessons will be scheduled on other days where possible.)</p> | <p><u>Days with PE/HE/CCA</u> Lessons before recess: Come to school in PE attire and change back to school uniform during recess.</p> <p>Lessons after recess: Come to school in school uniform and change into PE attire during recess.</p> <p>Note: Girls are expected to wear their skirts over their PE attire at all times e.g. when they walk to school, except during PE/HE lessons.</p> |
| <p><u>Tuesday to Friday</u> Wear PE Attire</p> | <p><u>Days without PE/HE/CCA</u> Wear school uniform</p> |
| <p>Note: All P1-P6 pupils are expected to wear the school uniform for formal events such as Learning Journeys and examinations.</p> | |

We would like to seek your partnership to remind your child to comply with the school's uniform policy, which will be strictly enforced in 2018.

6. Temperature-taking Exercise in 2018

As part of measures to maintain schools' preparedness to resume a temperature-taking regime, as well as to ensure that all new pupils are familiar with temperature-taking, a temperature-taking exercise will be held on **5 January 2018, Friday**. As part of the school's preparation for the exercise, we will be conducting a pre-exercise check on Oral Digital Thermometers (ODTs) on **3 January 2018, Wednesday**. Please help to ensure that your child brings his/her personal ODT on the two days mentioned.

7. Change in Uniform Supplier and Student Care Centre Operator

In 2018, our existing school bookshop will also be our school uniform supplier. Please visit our school website for the book list and operating hours during the year-end holidays.

Starting from 2018, the Student Care Centre Operator will be *Kidz Treehouse Student Care*. If you require their services in 2018, please download the registration form from <https://tinyurl.com/y9g5f3tq>.

8. Travel Declaration for Year-end Holidays

If your child/ward is in P2 to P6, please make a declaration of your child's/ward's travel plans **if** your child/ward is travelling out of Singapore. If you have a child/ward in Primary 1, please make a declaration of your child's/ward's travel plans during the school holidays (A **NIL return** is required if you are not planning to travel).

To declare your child's/ward's travel plan, kindly access the Google Form link below:

<https://goo.gl/forms/NZpEjbUdelhYYpRp1>

Please make your declaration by **Friday, 24 November 2017**. If there are changes to your travel plans after submission, please resubmit your travel plans online. It is important that information provided on your child's/ward's travel plans is as accurate and current as possible.

If your child/ward is unwell, or develops flu-like symptoms after an overseas trip during this year-end holidays, please take the following actions immediately:

- (1) Inform the school;
- (2) Take your child/ward to see a doctor;
- (3) Refrain from sending your child/ward to school until he/she has recovered.

We would like to wish you a happy year-end holiday and we look forward to partnering you in 2018 for a fulfilling school experience for our Clementians!

Yours sincerely,
Mr Chia See Chew Albert
Principal