



Clementi Primary School

8 Clementi Avenue 3 Singapore 129903 Tel: 67797449 Fax: 67732898 Email: admin_clementi_ps@moe.edu.sg

2 May 2017

CTP/2017/P/VP/044

Dear Parents/Guardians,

Child-Teacher-Parent (CTP) Conference 2017

We will be holding our annual **CTP Conference** on **24 May 2017 (Wednesday)** from **8 am to 4.30 pm**. To better support our partnership with you in the holistic development of your child, there are some changes to the format of the CTP Conference this year.

Purpose of CTP Conference

The session is intended for your child/ward's form teachers to conference with you and your child/ward with regard to his/her **school experience and learning attitudes**. Your child/ward will be given time to talk about his/her school experience as part of the learning process. Please ensure that your child comes to school with you based on the timeslot allocated, in his/her **school uniform**.

Do note that lessons for that day will be suspended and your child/ward need not report to school as usual. School will resume as per normal on **Thursday, 25 May 2017**.

Booking of Appointment

All booking of appointments will be made online. Please see **Annex A** for the link to book an appointment with the form teachers from **Tuesday, 2 May 2017 to Tuesday, 9 May 2017**. You will require an email address to book a slot. Alternatively, your child/ward can get a hardcopy booking form from the form teachers at your request. Please refer to **Annex B** for details and instructions to book your timeslots. We encourage parents (especially those with more than 1 child/ward in the school) to book their timeslots early to ensure availability of preferred timeslots.

Scheduled Appointment

Please note the following details before attending the scheduled appointment with your child/ward's form teacher(s):

1. Please be punctual for your appointment. In view of unforeseen circumstances, please allow an estimated waiting time of 15 minutes. Priority will be given to those who arrive at the appointed time.
2. All form teachers will be stationed in their classrooms. Unlike previous years, **there will be no conferencing with the MT teachers in the hall this year**. If your child/ward is graduating this year and you would like to speak to the subject teachers, please make arrangement with your child's subject teachers directly. To allow us to accommodate all parents, we seek your understanding that you will be given **ONE (1) timeslot of ten minutes per child**. In the event that you are unable to meet a teacher whom you would like to speak with, please contact the teacher for an alternative arrangement.



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Parents' Workshop – “Learning-Oriented vs Performance Oriented parenting”

There will be a workshop “Learning-Oriented vs Performance Oriented parenting” to be conducted for all parents. This workshop helps parents to reconsider their expectations and approaches so that parents could help their child to rediscover the joy of learning. If you are interested, please go to this link to register: <https://goo.gl/gD6FeF>.

Secondary Schools Roadshow (for P5 and P6 pupils and parents)

We will be organising the Secondary Schools Roadshow again this year due to the positive response received from pupils and parents last year. The roadshow will provide you with an overview of the secondary schools' curriculum and programmes to help your child make an informed decision in selecting his/her secondary school.

In view of the current changes to the Direct School Admission (DSA) for Secondary schools, there will be a DSA dialogue session with our school leaders.

An overview of all these programmes are appended below:

Programme	Time	Venue	Target Audience
CTP Conference	8.00 am to 4.30 pm	Classrooms	All pupils and parents
Parents' Workshop “Learning-Oriented vs Performance Oriented parenting”	10.30 am to 12.30 pm	AVA Room 1	All parents
Secondary Schools Roadshow	9.00 am to 3.00 pm	School Hall	P5 & P6 pupils and parents
DSA-Sec Dialogue session with School Leader	9.00 am to 10.00 am 2.00 pm to 3.00 pm	AVA Room 1	

Thank you for your kind understanding and cooperation. We look forward to engaging you further at the session.

Yours sincerely,
Mr Chia See Chew, Albert
Principal



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Annex A

Primary 1

Class	CTP Conference Sign-up link
P1 Initiative	http://signup.com/go/qnTsUeJ
P1 Responsibility	http://signup.com/go/oAfmJcq
P1 Empathy	http://signup.com/go/Arywqjk
P1 Sincerity	http://signup.com/go/MymzNqq
P1 Perseverance	http://signup.com/go/JuUanuO
P1 Enthusiasm	http://signup.com/go/hcFNDKT
P1 Confidence	http://signup.com/go/PyolgrW
P1 Teamwork	http://signup.com/go/DzVryQh

Primary 2

Class	CTP Conference Sign-up link
P2 Initiative	http://signup.com/go/oCbaycd
P2 Responsibility	http://signup.com/go/omXVLMm
P2 Empathy	http://signup.com/go/HJMGWAQ
P2 Sincerity	http://signup.com/go/LvkoDcO
P2 Perseverance	http://signup.com/go/OmGOzss
P2 Enthusiasm	http://signup.com/go/lnEMMJL
P2 Confidence	http://signup.com/go/TcCYHml
P2 Teamwork	http://signup.com/go/ehoKQYf

Primary 3

Class	CTP Conference Sign-up link
P3 Initiative	http://signup.com/go/WUtreEf
P3 Responsibility	http://signup.com/go/bxPuLwY
P3 Empathy	http://signup.com/go/jNQryQc
P3 Perseverance	http://signup.com/go/KsHWdKK
P3 Confidence	http://signup.com/go/WHnkvzo
P3 Teamwork	http://signup.com/go/RNiwzAa



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Primary 4

Class	CTP Conference Sign-up link
P4 Initiative	http://signup.com/go/YjpFVAk
P4 Responsibility	http://signup.com/go/ofUeQvZ
P4 Empathy	http://signup.com/go/YkXLlxj
P4 Sincerity	http://signup.com/go/tHlaGTA
P4 Perseverance	http://signup.com/go/JVUYBkX
P4 Confidence	http://signup.com/go/UdJAGGs
P4 Teamwork	http://signup.com/go/uqNSHGI

Primary 5

Class	CTP Conference Sign-up link
P5 Initiative	http://signup.com/go/fqNMpAo
P5 Responsibility	http://signup.com/go/SJAYeZC
P5 Empathy	http://signup.com/go/XMKMPjv
P5 Perseverance	http://signup.com/go/FQUbqZt
P5 Confidence	http://signup.com/go/hfACkGj
P5 Teamwork	http://signup.com/go/shBpxHH

Primary 6

Class	CTP Conference Sign-up link
P6 Initiative	http://signup.com/go/NZYSRqi
P6 Responsibility	http://signup.com/go/wvlbeee
P6 Empathy	http://signup.com/go/ZlereHp
P6 Perseverance	http://signup.com/go/ByidUhp
P6 Confidence	http://signup.com/go/uGLTslr
P6 Teamwork	http://signup.com/go/ZPmXuXR



CTP Conference – Signup User Guide for Parents

After clicking on the sign-up link at **Annex A**, you will see something like this:

CTP Conference - P3 Initiative
Wed May 24, 2017

We will be holding our CTP Conference on 24 May 2017 (Wednesday) from 8am to 4.30pm. The session is intended for our teachers to conference with you and your child/ward with regard to his/her learning progress. Kindly book an appointment with us.

Please sign up below:
Already signed up? [Click here to view/edit](#)

[+ Share This Invite](#)

[All Spots](#) [My Spots \(0\)](#) [Swap](#)

Hide Full Spots Hide Past Spots

CTP Conference	8:00am - 8:10am	Filled: 0 of 1
CTP Conference	8:10am - 8:20am	Filled: 0 of 1
CTP Conference	8:20am - 8:30am	Filled: 0 of 1
CTP Conference	8:30am - 8:40am	Filled: 0 of 1
CTP Conference	8:40am - 8:50am	Filled: 0 of 1
CTP Conference	8:50am - 9:00am	Filled: 0 of 1
CTP Conference	9:00am - 9:10am	Filled: 0 of 1



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Click on **Sign Up!** for your preferred timeslot and the system will prompt you for an email. Enter your email and click on **Next**.

My Information

Please use Facebook OR Enter your email address to continue.

Sign In with Facebook

Or

Email

Confirm Your Email

You are required to fill in your name, mobile number and your child's name. Uncheck the boxes for updates and newsletters so that you will not receive unnecessary spam mails. Click on **Save**.

My Information

Your organizer, clementi prisch, is asking for a little more information about you.

Email tanwk@yahoo.com

Name *

Phone *

Student's Name *

Count me in for updates and special offers from SignUp.com

Brightly Sign up for the Penguin Random House and Brightly newsletters for the latest news on books for the whole family. [Privacy](#)



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There is no need to add comment.

Click on **Save**.

The screenshot shows a registration interface for the CTP Conference. At the top, there are tabs for 'All Spots', 'My Spots (1)', and 'Swap', along with a green 'Save' button. Below the tabs, there are filters for 'Hide Full Spots' and 'Hide Past Spots'. A list of conference slots is displayed, each with a 'Sign Up!' button. The 8:30am - 8:40am slot is highlighted, showing 'Filled: 1 of 1' and a 'MySpot (1)' button. Below the list, there is a section for 'Add Comment: Student Name' and 'Participants', which shows 'You' with '1 spot'.

Please wait till you see a confirmation screen. You may print a copy or close the window.

The screenshot shows a confirmation screen with a blue header. It says 'Thank you for signing up for CTP Conference - P3 Initiative. Wasn't that easy?' with a 'Like' button and a thumbs-up icon. Below this, there is a 'Your Spots' section with a calendar icon and the text 'Add all assignments to: Outlook | iCal'. To the right, there is a printer icon and the text 'Print all spots'. The main content shows 'Wed. May 24, 2017' and '8:30 am - 8:40 am' for the 'CTP Conference'. At the bottom right, there is a blue 'Update My Spots' button.

A notification will be sent to your email. If you did not receive it, please check your SPAM folder.